

Central
Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



**TO ALL MEMBERS OF THE
CUSTOMER AND CENTRAL SERVICES OVERVIEW & SCRUTINY COMMITTEE**

23 December 2010

Dear Councillor

**CUSTOMER AND CENTRAL SERVICES OVERVIEW & SCRUTINY COMMITTEE
MEETINGS – JANUARY 2011**

I am taking the opportunity to write to you and set out the arrangements for the Customer and Central Services Overview and Scrutiny Committee meetings during January 2011.

As you are aware the next meeting of the Committee is scheduled to be held on Monday, 17 January 2011 at 10.00 a.m. This meeting will focus on financial issues, specifically the budget proposals and fees and charges proposals for 2011/12. The agenda will be issued on 6 January.

In addition to the above an additional meeting of the Committee will be held on Monday, 24 January 2011 at 2.00 p.m. This meeting will focus on outstanding non-budget issues, specifically the ICT Strategy, Your Space and the Short Term Corporate Asset Management Plan. The agenda will be issued on 13 January.

I hope that these meeting arrangements are clear but should you have any queries please do not hesitate to contact me.

Yours sincerely

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Committee Services Officer

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